

# **SPOKANE CAMERA CLUB**

## **CONSTITUTION - SPOKANE CLUB**

### **NAME - ARTICLE I**

The name of this organization shall be THE SPOKANE CAMERA CLUB.

### **MISSION - ARTICLE II**

The mission of this club shall be: stimulate the active enjoyment of photography by our members and the public.

### **MEMBERSHIP - ARTICLE III**

Section 1: Membership shall be open to all persons interested in photography. Section 2: There shall be two classes of membership, as follows:

- (a) Active members;
- (b) Life members as defined as any person who has been a member of the Spokane Camera Club for 50 years.

### **OFFICERS - ARTICLE IV**

The executive officers of this club shall consist of:

- President
- Vice President
- Secretary
- Treasurer
- Immediate Past President

Terms of office and duties of these officers are defined in the By-Laws.

### **BOARD OF DIRECTORS - ARTICLE V**

The Board of Directors is the governing body of the SPOKANE CAMERA CLUB. The Board of Directors shall consist of the President, Vice- President, the Immediate Past President, the Secretary, the Treasurer, six elective Directors and the Bulletin Editor as an ex-officio member. The terms of office and duties of the Board of Directors are defined in the By-Laws.

### **VACANCIES - ARTICLE VI**

Section 1: If the office of the President should become vacant for any reason, the duties of that office shall be assumed by the Vice-President as provided in the By-Laws.

Section 2: If any office other than that of the President or Vice-President shall become vacant, it shall be filled by appointment by the President for the remainder of the term.

Section 3: Any vacancy among the elective Directors shall be filled by Presidential appointment pending the next regular election, as provided in the By-Laws.

### **MEETINGS - ARTICLE VII**

Section 1: Regular business meetings of the Board of Directors shall be held each month as provided in the By-Laws.

Section 2: All business meetings, whether of the Board of Directors, or the Club as a whole, shall be conducted in accordance with Sturgis Standard Code of Parliamentary Procedure.

### **QUORUM - ARTICLE VIII**

Section 1: A quorum of the membership at any business meeting of the Club as a whole shall consist of one-third of the active members and shall include at least two executive members and two directors.

Section 2: A quorum of the Board of Directors shall consist of seven of the twelve directors.

### **FISCAL YEAR - ARTICLE IX**

The fiscal year shall be from May First through April Thirtieth.

### **CONSTITUTIONAL AMENDMENTS - ARTICLE X**

Any proposed addition, amendment or revocation may be initiated by:

- (a) A quorum of the members, or
- (b) A quorum of the Board of Directors

It must be presented in writing, duly signed by said members or directors at a regular meeting of the Club at which at least a quorum is present, notice of which meeting of the Club has been sent by mail to each member at least ten days prior to the meeting. It shall be then discussed and tabled until the next regular meeting, at which at least a quorum is present, when it shall be voted upon by written ballot. To be adopted it must be passed by two-thirds of the nearest whole number to two-thirds of the qualified voters present.

### **BY-LAWS - ARTICLE XI**

Section 1: Any proposed addition, amendment or revocation may be initiated by:

- (a) A quorum of the members, or
- (b) A quorum of the Board of Directors.

It must be presented in writing, duly signed by said members or directors at a regular meeting of the Club at which at least a quorum is present; notice of which meeting has been sent by mail to each member at least ten days prior to the meeting. It shall be then discussed and tabled until the next regular meet-

ing at which at least a quorum is present, when it shall be voted upon by written ballot. To be adopted it must be passed by a majority vote of the qualified voters present.

Section 2: All By-Laws shall be binding to the same degree as provisions of the Constitution.

## APPROVAL OF CONSTITUTION AND BY-LAWS - ARTICLE XII

This Constitution and attached By-Laws shall be adopted by a two-thirds vote of the qualified voters.

Adopted at a regular meeting of the membership this 1st day of April, 1938. Revised and readopted at the annual meeting of the membership this 16th day of April, 1958. Revised and re-re-adopted at the general meeting of the membership this 7th day of May, 1975.

Revised and re-re-re-adopted at the general meeting of the membership this 16th day of February, 2000.

## **BY-LAWS – SPOKANE CAMERA CLUB**

### MEMBERSHIP - ARTICLE I

Section 1: Membership in the Club shall be open to any person who shall have complied with the following:

(a) Shall have declared his or her intention to become an active member by making payment of the annual dues.

(b) The annual dues for members shall be twenty (\$20.00) dollars, payable within ninety days from the commencement of each fiscal year with additional membership for a spouse or other household member obtainable at ten (\$10.00) dollars per year, allowing said member full club privileges.

(c) Life members are exempt from all dues.

(d) Upon payment in full, the treasurer shall issue a membership card.

(e) Membership requires payment of dues by September 1st for inclusion in the yearbook and in order to submit photographs for judging in that month.

Section 2: Any member who enters a photograph for judging throughout the year must be alive for their first meeting of the year. However, if said member becomes deceased during the year, the member's family may continue to enter photographs for the remainder of the year.

### NOMINATION AND ELECTION OF OFFICERS AND BOARD OF DIRECTORS - ARTICLE II

Section 1: Executive Officers and Board Members shall be nominated at the March Board Meeting and elected at the annual meeting in March. Procedure shall be as follows:

(a) The President shall appoint a Nominating Committee of three members with the approval of the Board of Directors on or before the February board meeting. The nominating committee will make its report at the March board meeting.

(b) The nominating committee shall name one candidate from the official membership for each of the following offices:

1. President
2. Vice President
3. Secretary
4. Treasurer

5. Vacant Board of Directors Positions

(c) Nominations for each office may also be made from the floor at the March board meeting or the March general meeting.

Section 2: In the event of a contest, election of executive officers and board members shall be by written ballot and a candidate shall be elected upon receiving a majority vote of the qualified voters present.

Section 3: Incumbency of one office shall not render a member ineligible for nomination and election to another office, but no member may hold two elective offices at the same time.

Section 4: Members of the Board of Directors shall be elected as prescribed by Article V as defined in the Constitution.

(a) Directors shall be elected for the term of office for three years.

(b) Replacement of appointees shall be by election for the unexpired term of office.

(c) The immediate Past President shall be a member of the Board of Directors for one year following the term of President.

(d) If the President serves a second term, the Past President continues to serve as a member of the Board of Directors for a second term.

## ASSUMPTION OF DUTIES BY OFFICERS AND BOARD OF DIRECTOR - ARTICLE III

Executive Officers and Board of Directors shall take office at the first Board meeting of the Club in May of each year.

## DUTIES OF OFFICERS - ARTICLE IV

Section 1: PRESIDENT - The President shall preside at all regular and special meetings. The President shall serve as chairman of the Board of Directors, presiding at its meetings; and shall, with the assistance of the Board of Directors, administer the affairs of the club. He/She shall, make all committee appointments and shall appoint the chairman of each standing committee as provided hereafter; shall approve all official matters to be published or sent out for publication by the club; shall read and approve all correspondence sent out by the club and shall endeavor to assume an active leadership of the club at all times.

Section 2: VICE - PRESIDENT - The Vice President shall preside at all meetings, except committee meetings, in the absence of the President. In the event of death, resignation, incapacity or removal of the President, the Vice-President shall assume the full duties of that office for the remainder of the term.

Section 3: SECRETARY - The Secretary shall keep a full and accurate record of proceedings of all meetings except Committee meetings; shall announce meetings through the Newsletter; shall keep a file of all correspondence of the club; and shall maintain a complete and accurate list of the Directors present at each meeting of the Board of Directors.

Section 4: TREASURER - The Treasurer shall send out bills of dues and acknowledge their receipt and issue membership cards; act as custodian of all moneys and securities of the club, depositing them in one or more banking institutions approved by the Board; keep all bills approved by the Board and make expenditures authorized by the Board; shall keep a detailed account of all receipts and disbursements; provide a monthly report of membership to the Board of Directors and appropriate committees, furnishing them with an up-to-date account of the paid-up members, and a list of the former members who are delinquent and ineligible to submit photographs for judging.

## DUTIES OF THE BOARD OF DIRECTORS - ARTICLE V

The duties of the Board of Directors shall be:

- (a) To propose enactments, amendments or revocations to this Constitution and these By-Laws.
- (b) To audit all club financial records at the end of each fiscal year.

(c) To pass or act upon all business relative to the successful operation of the club not in conflict with the Constitution and By-Laws.

(d) To meet once each month at a time and place designated by the Chairman of the Board to carry on the business of the Club.

(e) To recommend competition rules and judging procedures for both prints and slides entered in the Club monthly competition at the first board meeting for the following year.

Special meetings of the club as a whole may be called by the President when necessary.

## MONTHLY BULLETIN - ARTICLE VI

An official bulletin shall be issued monthly covering all club activities, events or information of interest to the membership.

## AFFILIATIONS - ARTICLE VII

At the discretion of the Board of Directors, the Club may affiliate with the Photographic Society of America and other camera clubs.

## APPOINTMENT AND DUTIES OF STANDING COMMITTEES - ARTICLE VIII

The chair person and all committee members shall be appointed by the President to serve for a period of one year. The Chairperson of each committee shall operate under the jurisdiction of the President.

Names and duties of Standing Committees for the Club as a whole shall be as follows:

**BULLETIN EDITOR:** Publish ten (10) monthly bulletins and Yearbook.

**COMMENTATORS:** Obtain and introduce the professionals who do monthly critiques.

**COURTESY:** Sends "Get-Well," condolence, and congratulations communications.

**FIELD TRIPS:** Organize 4 or 5 area weekend photo opportunities for members.

**HISTORIAN:** Maintain scrapbook with photos and news stories of club activities.

**JUDGES FOR SALON:** Recruit three professional photographers to judge entries for spring Salon.

**MEMBERSHIP:** Name badges for new members, bring badges to meetings.

**MONTHLY JUDGES:** Recruit four club members to judge the prints and slides submitted for scoring.

PRINTS: Register competition prints, display them for judging and critiques.

PRINT SCORES: Monthly totals and year-to-date records of member scores.

PROJECTIONIST: Project slides at each meeting and at the spring Salon recognition meeting.

P.S.A. COMMITTEE: This committee shall keep informed about, and explain to the Club, the various services obtainable from the Photographic Society of America.

PUBLICITY: Recruits media coverage for club activities and Salon awards; organizes photo exhibits for public recognition of the Club.

REFRESHMENTS: Coordinate refreshments by three (3) members each third Wednesday.

SALON: Complete planning for collection, judging and awarding prizes for salon entries of best slides and prints by each member.

SET UP: Arrange chairs and set up racks to display prints before members arrive.

SLIDE SCORES: Register slides. Monthly totals and year-to-date records of member scores.

SPOKANE INTERSTATE FAIR SUPERINTENDENTS: Organize photographic exhibit at Spokane Interstate Fair, including judging, awards, and recruiting daily shows and attendants.

TELEPHONE: Contact members, if necessary, to confirm attendance at various functions.

WELCOME: Greet and introduce all guests and new members.

WORKSHOP: Recruit an "expert" to teach club members a technique.

#### SPECIAL COMMITTEES - ARTICLE IX

Special committees may be appointed for the Club as a whole by the President.

#### CHANGES IN BY-LAWS - ARTICLE X

Additions, amendments or revocations to the By-Laws may be made as prescribed in Article XI of the Constitution.

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The original Constitution and Original By-Laws were drafted and approved by the following members of the Constitution Committee:

L. Paul Coble	Paul Flint
C.M. Bielenberg	Clarence E. Miller
Chas. V. Olson	Fabian McK. Smith
William Donahue	

Adopted at a regular meeting this 1st day of April, 1938.

Completely revised during the month of April 1958 by the following members of the Constitution Committee of 1958:

R. Bruce Carrick	Lowell Jacobs
Joseph Collins	John H. Sparkes
Carl Haworth	

Re-adopted, as revised, at the Annual Meeting of the Club held this 16th of April, 1958.

Revised by the members of the Constitutional Committee of 1974-75:

Dr. Eldon Griffith	Shirley Bollard
John H. Sparkes	

Re-re-adopted, as revised, at the general meeting of the membership this 7th day of May, 1975.

Amendments recommended by the By-Laws Committee of 1999-2000:

Otto Stevens, ex-officio	Vee Nealey
Donald Ball	Bill McKinney

The above amendments to the Spokane Camera Club Constitution and By-Laws have been reviewed and modified and are unanimously recommended to the General Membership by the Board of Directors, December 8, 1999.

Elmo Dinehart	Lori Carlton Smith
Donald Ball	Tom Reed
Rich Leon	Bill McKinney
Jane Breshears	Otto Stevens

Re-re-re-adopted, as amended at the general meeting of the membership this 16th day of February, 2000.